

POSITION DESCRIPTION

Position Title	Reproductive & Sexual Health Nurse (Generic)
Position Status	Fixed Term Contract
Hours per Week	15.2
Reports To	Senior Nurse
Department	Clinical Services
Location	Box Hill & Melbourne CBD
Direct Reports	Nil
Award & Classification	FPV & ANMF EA 2017
Date Reviewed	May 2022
Next Review Date	Enterprise Agreement Renewal 2022

POSITION PURPOSE

The RSH Nurse will provide comprehensive, evidence based advanced RSH nursing care to clients.

The scope of practice of the RSH Nurse is built on the platform of the Reproductive and Sexual Health (RSH) Nurse scope of practice.

The position is designed in line with the classification definitions and core duties outlined in the FPV and ANMF (Vic branch) Enterprise Agreement 2017.

SPECIFIC ACCOUNTABILITIES

Typical duties include but are not limited to:

Direct clinical care

- Deliver effective RSH advanced nursing services within scope of practice to clients
- Follow SHV clinical protocols in delivery of care
- Maintain accurate clinical records to an advanced nursing standard
- Be up to date with the current development in sexual and reproductive health issues
- Liaise with other professional and appropriate staff on related matters
- Undertake delegated duties for clinic support and function
- Participate in accreditation activities

Education and training

- Regular and ongoing involvement in building nursing workforce capacity through the provision of clinical training to nurses and midwives undertaking Cervical Screening and Comprehensive Reproductive and Sexual Health course practicums in SHV clinics
- Provide education to participants in SHV clinical educational programs
- Other educational initiatives as directed
- Provide secondary consultation advice to external health care professionals

Research and Development

- Participate in relevant research studies and ensure SHV provides accurate data for clinical research studies
- Assist and support the development of processes and protocols for research within SHV's training and education setting

Risk Management

- Undertake reflective practice to include identification of opportunities to minimise risk and enhance client safety, quality of care and experience
- Work in line with organisation policies and procedures
- Report any contentious issues (of complaints or irregular practices) to the Nurse Manager and/or Manger Clinical services and/or Medical Director
- Seek support from Nurse Manger or senior SHV doctors when presented with challenging clinical problems

Workforce Development

- Participate in QI&CPD and professional in services as part of staff commitment to professional development
- Participate positively within the multidisciplinary framework of SHV by undertaking duties that will contribute to the efficiency of clinic services, as requested
- Maintain professional practice in accordance with APHRA requirements and registration

General

- Comply and participate with OH&S legislation and operate in accordance with established Health, Safety and Wellbeing practices and procedures
- Commit to best practice and continuous improvement in all aspects of program delivery
- Adhere to SHV's policies and procedures and relevant legal requirements
- In addition to the duties and key result areas specified in this position description, perform any other tasks, duties and responsibilities appropriate to the position and any other reasonable duties specifically assigned

RELATIONSHIPS

Internal	External
SHV Nurses SHV Medical Practitioners SHV Senior Nurse SHV Clinical Administrators Clinical Education Practitioners Clinical Services Manager Service Delivery Director	SHV Clients and Customers External Clinical Services

EXPERIENCE / QUALIFICATIONS

Experience	Qualifications
Demonstrated experience in the provision of clinical training and supervision to a variety of health professionals in RSH	<ul style="list-style-type: none">• Registered Nurse Division 1 Qualification• Comprehensive Sexual & Reproductive Health (Nursing) course or equivalent• Cervical screening provider preferred
Demonstrated experience in a nursing practice role in an RSH clinical environment	
Demonstrated experience in the provision of clinical training and supervision to a variety of health professionals in RSH	
Highly developed written and verbal communication skills and proven interpersonal and problem solving skills	Required <ul style="list-style-type: none">• Valid Police Check• Valid Working with Children registration• Current AHPRA registration
Highly developed time management and organisational skills	

SKILLS

- Highly developed time management, problem solving and organisational skills
- Highly developed written and verbal communication skills
- Ability to coach, mentor, and support a team and promote teamwork
- Ability to work independently and also collaboratively as part of a multidisciplinary team
- Strong client and interpersonal skills to establish trust and relationships
- Performs to high professional, clinical and ethical standards

KEY CORE ATTRIBUTES

Make sound decisions	Think creatively / identify improvements
Meet customer needs	Exhibits diagnostic and therapeutic skills
Manage execution	Build realistic plans
Establish relationships	Show drive and initiative
Promote teamwork	Exhibits continual quality improvement
Establish trust	Foster open communication
	Adapt and learn from experience

NOTES

- Statements included in this position description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all-inclusive. The company may require you to undertake additional responsibilities or work in other areas to those outlined in this position description subject to business requirements and your skills and competencies.
- *Diversity & Equal Opportunity*
SHV is committed to providing respectful, inclusive services and work environments where all individuals feel accepted, safe, affirmed and celebrated. With our commitment to embracing diversity and eliminating all forms of discrimination in the provision of reproductive and sexual health services, we welcome all people irrespective of cultural or linguistic background, sexual orientation, gender identity, intersex status, religion or spiritual beliefs, socio economic status, age or abilities.
- A statutory requirement of every role requires that you ensure awareness and compliance with all legislation that impacts your work area, i.e. Work, Health & Safety.
- You must ensure that:
 - all activities are conducted in accordance with relevant Company policies, procedures and practices;
 - uphold ethical standards and values and act with honesty, integrity and good faith at all times;
 - ensure that you act in ways that advance the organisation's objectives, values and reputation
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INCUMBENT STATEMENT

I _____ (Incumbent Name) have read, understood and accepted the above Position Description.

Signed: _____

Date: ____/____/____